**MINUTES Faculty meeting**

**Weds 15th Jan 2020**

Distribution: ESM, CBC, NHI, ZOL

Apologies:

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|  | **ITEM** | **COMMENT** | **ACTION**  |
| **1** | * Teaching and learning strategy – ZOL
 |  ZOL shared her Articulate strategy and shared where it was on the network – excellent! |  Staff to use strategy if they want |
| **2** | * BTEC update – EMS
 | ESM and ZOL discussed Units 4, 10 and 21CBC announced that BGA will be visiting his Unit 5 lessonESM suggested teachers to check student folders | ESM to check the assignment sheets + create some new resourcesZOL to review the SOLN/AAll staff to check folders where possible. |
| **3** | * Reviewing Year 12 parents evening - all
 | All caught up with any developments after Year 12 parents evening. | None |
| **4** | * Marking policy - ESM
 | ESM went through the draft faculty policy.It was discussed, reviewed and thoughts were shared.All members of the faculty edited and reviewed. | ESM to edit and upload to the network as per email from PNE by Friday 17th |
| **5** | * Faculty review - ESM
 | ESM briefly mentioned the focus and planning for this - all agreed. ESM briefly went over expectations and organisation.  | ESM to further organize with BGA |
| 7 | AOB | CBC TLDW – focus group work with some staff | CBC to organize with relevant staff |