**MINUTES Faculty meeting 26th Feb 2020**

Distribution: ESM, CBC, NHI, ZOL

Apologies:

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|  | | **ITEM** | | **COMMENT** | | **ACTION** | |
| **1** | | * Teaching and learning strategy – Emma | | Discussed questioning strategies and in the classroom; handout given out | | Embed more into lessons where necessary/possible | |
| **2** | | * Faculty review feedback | | Overwhelmingly positive!! Well done team! | | Emma to send our report  Emma to email Phil re: parental questionnaire | |
| **3** | | * Faculty website content | | Discussed from MLM  Content agreed | | Emma to complete content | |
| **4** | | * BTEC update – Emma | | Discussed upcoming exam dates:  Unit 5 retake – Louie – pre release 30th March/19th May to take  Unit 1 – 5th June  Unit 8 – pre-release 22nd April – exam 1st/2nd May  All units in year 13 accounted for – just finishing advertising and starting Unit 2; 4 and 10 to be finished very soon | | Emma to send round Unit 3 details  Waiting for SV to email – ask GWI? | |
| **5** | | * Year 12 mocks | | Unit 1 mock year 12 – 22nd April  Unit 5 mock – 29th April  A Level (Wateraid paper?) | | Emma and Chris to decide on A Level mock exam | |
| 6 | | * AOB | | LA trip update – Chris  Pre-production software – discussed | | N/A  Chris to feedback re: screenwriting software? | |
| 7 | | AOB | | Year 13 parents evening | | Please email over necessary comments to members of staff | |